

# GO by Spark - How to add Events translations through files?

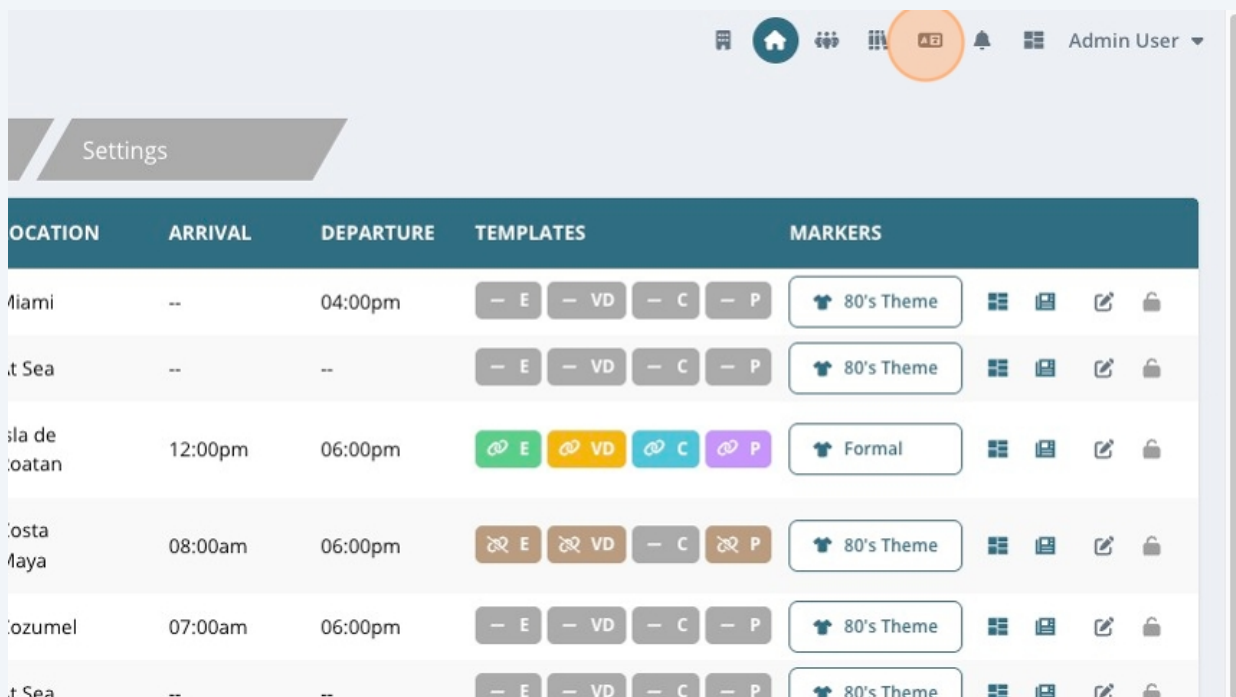
With this feature, users are able to create multi-language guest facing communication in one stop as well as have access to a library of translations to corroborate that all data is correctly translated and provide access to CSV importer & exporter.

## 1 Overview: Adding Event Translations via File

1. Download the translations file;
2. Fill it out with the necessary translations;
3. Upload it back into GO to apply your changes.

Let's dive into each step!

**First Step:** Navigate to your GO Software URL and open translations.



LOCATION	ARRIVAL	DEPARTURE	TEMPLATES	MARKERS
Miami	--	04:00pm	<input type="checkbox"/> E <input type="checkbox"/> VD <input type="checkbox"/> C <input type="checkbox"/> P	<input type="text" value="80's Theme"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
at Sea	--	--	<input type="checkbox"/> E <input type="checkbox"/> VD <input type="checkbox"/> C <input type="checkbox"/> P	<input type="text" value="80's Theme"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Isla de Coatan	12:00pm	06:00pm	<input checked="" type="checkbox"/> E <input checked="" type="checkbox"/> VD <input checked="" type="checkbox"/> C <input checked="" type="checkbox"/> P	<input type="text" value="Formal"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Costa Maya	08:00am	06:00pm	<input checked="" type="checkbox"/> E <input checked="" type="checkbox"/> VD <input type="checkbox"/> C <input checked="" type="checkbox"/> P	<input type="text" value="80's Theme"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Cozumel	07:00am	06:00pm	<input type="checkbox"/> E <input type="checkbox"/> VD <input type="checkbox"/> C <input type="checkbox"/> P	<input type="text" value="80's Theme"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
at Sea	--	--	<input type="checkbox"/> E <input type="checkbox"/> VD <input type="checkbox"/> C <input type="checkbox"/> P	<input type="text" value="80's Theme"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>



**Note:** This functionality is currently available **only for Events**.

## 2 Use the filters available to decide what is included when downloading the file

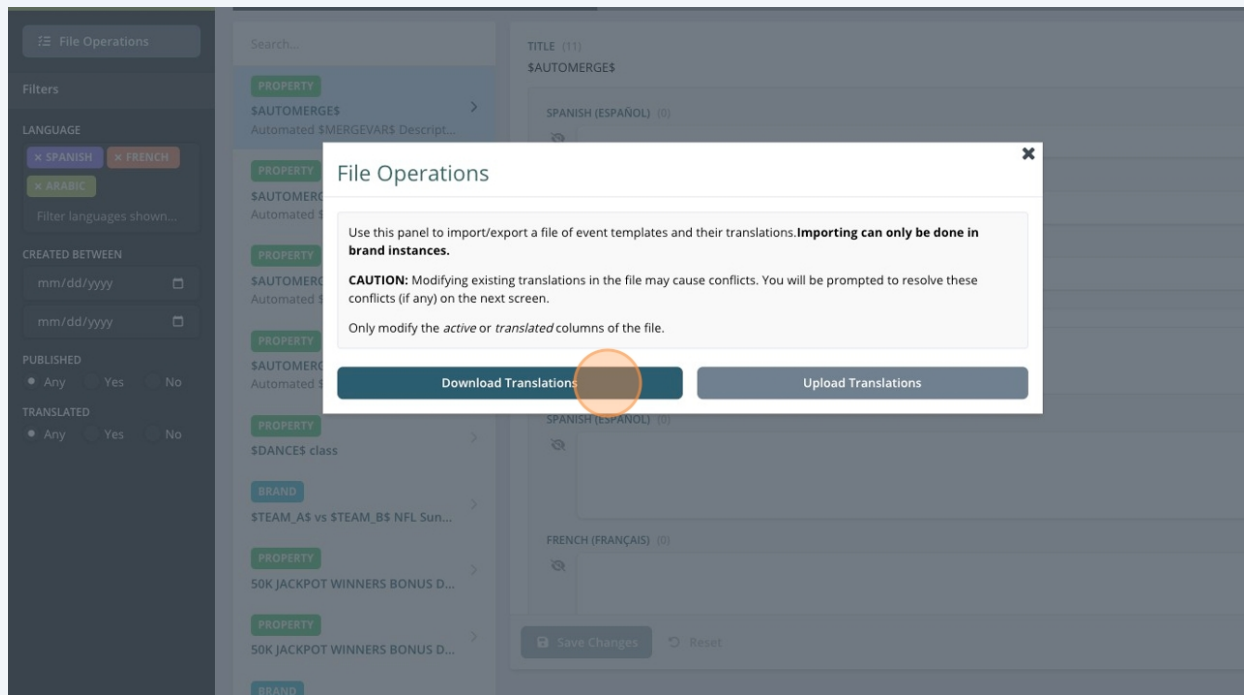
The screenshot shows a filter sidebar on the left and a results panel on the right. The sidebar has a 'Filters' header and sections for 'LANGUAGE' (with 'ITALIAN' selected), 'CREATED BETWEEN' (with a date picker set to 02/08/2023), 'PUBLISHED' (with 'Any' selected), and 'TRANSLATED' (with 'No' selected). The results panel shows a search bar with 'No event templates found', a 'TITLE (10)' section with 'Art at Sea', and a 'DESCRIPTION (200)' section with a snippet about junior cruisers. There are 'Save Changes' and 'Reset' buttons at the bottom right.

## 3 Click "File Operations".

The screenshot shows a software interface with a sidebar on the left and a main content area on the right. The sidebar has a 'The Avenir' header and a 'File Operations' button highlighted with an orange circle. Below it are filter sections for 'LANGUAGE' (with 'SPANISH', 'FRENCH', and 'ARABIC' selected), 'CREATED BETWEEN' (with date pickers), 'PUBLISHED' (with 'Any' selected), and 'TRANSLATED' (with 'No' selected). The main content area has tabs for 'Lib. Translations' and 'Brand Translations', and sub-tabs for 'Events', 'Venues', and 'Content'. The 'Events' sub-tab is active, showing a list of events with columns for 'PROPERTY', 'TITLE', and 'DESCRIPTION'. The 'TITLE' column shows '\$AUTOMERGE\$' and the 'DESCRIPTION' column shows 'Automated \$MERGEVAR\$ Description...'. There are also sections for 'SPANISH (ESPAÑOL)', 'FRENCH (FRANÇAIS)', and 'ARABIC (العربية)' with input fields.

#### 4 Click "Download Translations".

A CSV will download in your browser and any missing translation fields will populate. Complete accordingly.



5

Use this file to add titles and descriptions for each language — enter the translated text in the corresponding language row.

**Important:** the **Published** column controls the eye icon in GO:

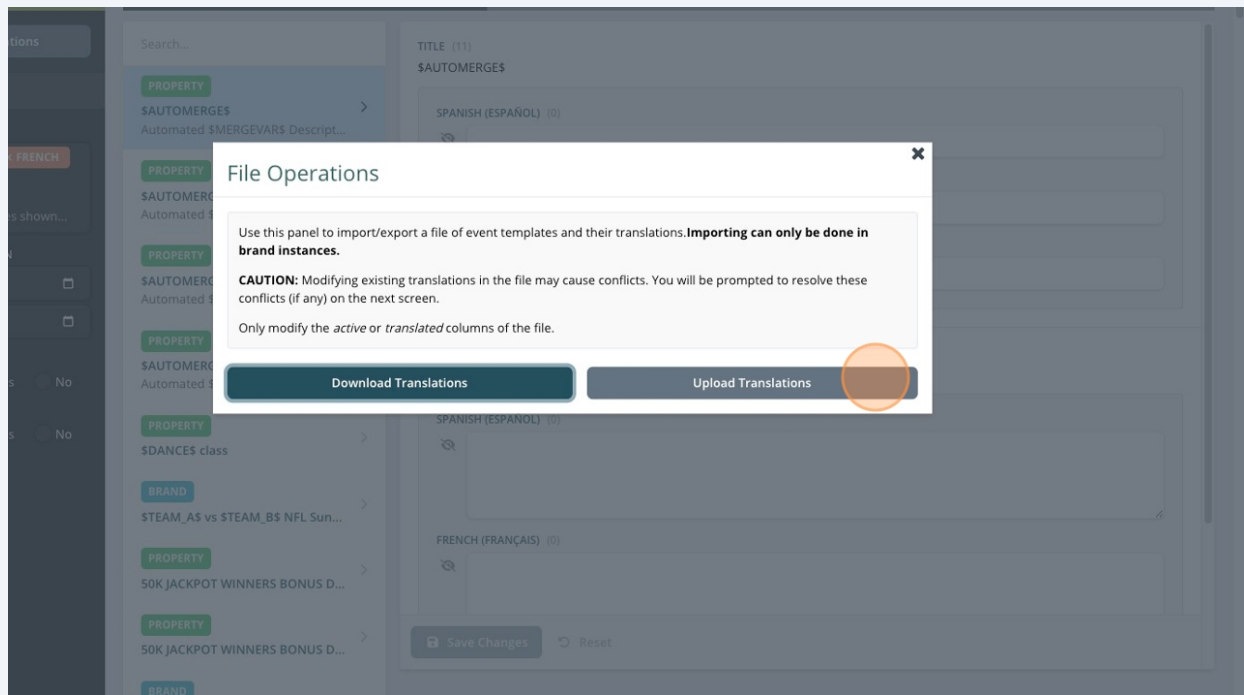
- If **Published = Y** (Yes) → the eye icon is **open**, and the translation will be visible in the program.
- If **Published = N** (No) → the eye icon is **closed**, and the translation will **not** be published.

Save the file once you're done with updating it.

	A	B	C	D	E	F	G	H	I
	id	timestamp	created_at	title	description	language	published	translated_title	translated_description
1	597351ffbfb4d542d045a470	1718742136223	2017-07-22	Art at Sea	Junior cruisers use their imagina	es	Y	arte en el mar	
2	597351ffbfb4d542d045a470	1718742343432	2017-07-22	Art at Sea	Junior cruisers use their imagina	fr	Y	art sur la mer	
3	597351ffbfb4d542d045a470	1675791859363	2017-07-22	Art at Sea	Junior cruisers use their imagina	ar	Y		تستخدم الطرادات السفيرة خيالهم لإنقاذ فرغ البحر
4	59735209bfb4d542d045a471	1703178284656	2017-07-22	Maker Workshop	Kids have the opportunity to inv	es	Y	Prueba	Verificar la info
5	59735209bfb4d542d045a471	1703178284656	2017-07-22	Maker Workshop	Kids have the opportunity to inv	fr	Y	Frances	Verifique le info
6	59735209bfb4d542d045a471	1720645018364	2017-07-22	Maker Workshop	Kids have the opportunity to inv	ar	Y	Arabic	Test
7	59735219bfb4d542d045a472	1720644863645	2017-07-22	Camp Junior	Get into teams and explore the i	es	Y	Spanish	Test
8	59735219bfb4d542d045a472	1728493102909	2017-07-22	Camp Junior	Get into teams and explore the i	fr	Y	Test	Test
9	59735219bfb4d542d045a472		2017-07-22	Camp Junior	Get into teams and explore the i	ar	N		
10	5973523bbfb4d542d045a473		2017-07-22	Camp Adventures	Get into teams and explore the i	es	N		
11	5973523bbfb4d542d045a473		2017-07-22	Camp Adventures	Get into teams and explore the i	fr	N		
12	5973523bbfb4d542d045a473		2017-07-22	Camp Adventures	Get into teams and explore the i	ar	N		
13	5973525bfb4d542d045a474		2017-07-22	Kids Dinner	A meal unlike any other. Kids wil	es	N		
14	5973525bfb4d542d045a474		2017-07-22	Kids Dinner	A meal unlike any other. Kids wil	fr	N		
15	5973525bfb4d542d045a474		2017-07-22	Kids Dinner	A meal unlike any other. Kids wil	ar	N		
16	597352a2bfb4d542d045a475		2017-07-22	Dodge Ball	Dip, dodge, and duck! This will b	es	N		
17	597352a2bfb4d542d045a475		2017-07-22	Dodge Ball	Dip, dodge, and duck! This will b	fr	N		
18	597352a2bfb4d542d045a475		2017-07-22	Dodge Ball	Dip, dodge, and duck! This will b	ar	N		
19	59735424bfb4d542d045a476		2017-07-22	BBQ Picnic and Fun!	Junior travelers get a chance to i	es	N		
20	59735424bfb4d542d045a476		2017-07-22	BBQ Picnic and Fun!	Junior travelers get a chance to i	fr	N		
21	59735424bfb4d542d045a476		2017-07-22	BBQ Picnic and Fun!	Junior travelers get a chance to i	ar	N		
22	59735450bfb4d542d045a477	1734548003773	2017-07-22	Basketball \$GAM\$	Our basketball competition feati	es	Y	Basketball español	
23	59735450bfb4d542d045a477	1734548003773	2017-07-22	Basketball \$GAM\$	Our basketball competition feati	fr	Y	Basketball french	
24	59735450bfb4d542d045a477		2017-07-22	Basketball \$GAM\$	Our basketball competition feati	ar	N		
25	5973546ebfb4d542d045a478		2017-07-22	Billiards Tournaments	We invite all the pool enthusiast	es	N		
26	5973546ebfb4d542d045a478		2017-07-22	Billiards Tournaments	We invite all the pool enthusiast	fr	N		
27	5973546ebfb4d542d045a478		2017-07-22	Billiards Tournaments	We invite all the pool enthusiast	ar	N		
28	59735491bfb4d542d045a479		2017-07-22	Kid's Movie and Popcor	Fresh popcorn will fill the air! C	es	N		
29	59735491bfb4d542d045a479		2017-07-22	Kid's Movie and Popcor	Fresh popcorn will fill the air! C	fr	N		
30	59735491bfb4d542d045a479		2017-07-22	Kid's Movie and Popcor	Fresh popcorn will fill the air! C	ar	N		
31	5973549fbfb4d542d045a47a		2017-07-22	Movie	Fresh popcorn will fill the air anc	es	N		
32	5973549fbfb4d542d045a47a		2017-07-22	Movie	Fresh popcorn will fill the air anc	fr	N		
33	5973549fbfb4d542d045a47a		2017-07-22	Movie	Fresh popcorn will fill the air anc	ar	N		

6

After the downloaded translations file is completed, click "**Upload Translations**" to re-import the file you've worked on so your changes appear in GO.



7

If the upload is successful, GO will show the message below.

If there are any conflicts after the file is uploaded, the system will alert users in the next screen and confirm changes.

